



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, SUNDAY APRIL 19, 2026

Attendees	Board Role	In Attendance? Yes or No
Nick Giacobbe	President	Yes
Jean Henceroth	Vice President	Yes
Richard McNamara	Secretary	Yes
Ben Watts	Treasurer	Yes
David R Smith	Board Chair	Yes
John Ford	Board Member	Yes
Matt Gloudeman	Board Member	No
Allan Gajadhar	Board Member	Yes
Dave Schutz	Board Member	Yes
Jackie Snelling	Board Member	Yes
Michael McMenamain	Board Member	Yes
John Synder	Board Member	Yes
Ron Haddox	Board Member	Yes
Percentage of Board Members in Attendance:		92%
50% required to achieve quorum.		
Other Attendees	Role	In Attendance? Yes or No

Discussion Topic	POC	Discussion
Welcome and Call to Order	David Smith	Opened at 5:35 p.m. established quorum
Approve Previous Month Minutes	David Smith	The March minutes were approved by acclamation.
General Timeline (Quick Review)	David Smith	Reviewed timeline, Nothing to report
Bylaws Change - voting	David Smith	David presented an alternative approach to managing delegates and alternates. See appendix B. No vote was taken.
Action Item Review	David Smith	It was noted that Ben had sent summary of expenses and that the Wreath for Police was provided. Both actions closed.



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Discussion Topic	POC	Discussion
President's Report	Nick Giacobbe	<p>April Meeting: Meeting ran long, but content was good.</p> <p>May Meeting Plan:</p> <ul style="list-style-type: none"> Confirmed all three candidates for forum: De Ferranti, Julie Farnam, and Jim Devita 2nd reading of the school resolution Form of government resolution <p>Annual meeting with County Manager</p> <ul style="list-style-type: none"> Nick talked with county manager staff for the annual county manager meeting. <p>Wreath for the Police – slated for May 8th.</p> <p>Banquet - 104 tickets sold, 10 seats open, the three sponsor table not full. Soloist is lined up. The run of show is complete.</p>
Nominations and Awards (TBD)	John Ford	NTR
Secretary's Report - Review of members	Dick McNamara / Allen Norton	<p>Woodmont Civic Association has been re-started, now has a new president.</p> <p>GM Vote Re-Cap:</p> <ul style="list-style-type: none"> Transportation Vote: 34 Yes, 1 No, 0 Abstain
Treasurer's Report	Ben Watts	Ben summarized finances.
Comms Committee Update	Ron Haddox/Etc	Nothing to Report
Membership Committee Update	Jackie Snelling	<p>Equality NOVA claims to have paid, re-pinged them on Certification</p> <p>We received the final application for Potomac Yard Arlington Civic Association. Sent out for review. 1 Week for review then meeting Tuesday 4/28, then have the board do a email vote, to get into the May newsletter.</p> <p>When we have a small area, like 2-3 condo associations, want to</p>



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		make sure that they have contacted the other condos, and CAs. We don't know what type of outreach they have done internally.
Newsletter Plan	Allan Gajadhar	<ul style="list-style-type: none"> • President's report • April outbrief • Election • Arlington 250 • Schools resolution • Housing Committee, and Planning and Zoning • Banquet - with link <ul style="list-style-type: none"> • Due April 27th, going out May 2nd
Around the Room	All	<p>Dave - ntr John Synder - comment on vision zero Woodmont is back, will be a delegate John – orgs all paid up except for Woodmont Jean - out of town April 29 to May 5 Jackie - would like to know who intends to be a candidate Allan - NTR Mike - Have a public safety meeting on Tuesday, Allan can help Ron - Two slots open for 10 and 12 for History 250, Jeann will work 10-12 Nick - VHC briefing at the county office building, Friday site walking tour</p>

Submitted by: David R. Smith, Board Chair on 4/26/2026



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Appendix A - General Timeline

Month	Key Activity	Typical Payments	Meeting Focus
July	Select Board Chair Fair Prep Submit State Corp Commission Annual Report, pay registration Report, pay registration File income tax Finished/written Committee, Board, and President annual report	Constant Contact Website Mx/Domain/Mail Server County Fair Booth Virginia State Corp (update officers) Vimeo	No GM
August	Fair Approve Budget Plan Outreach to candidates for Sept candidate forum Consolidate follow-up from prior year, and plan for the year	Picnic Space rental	No GM
September	Picnic Generate input/priorities to Legislative/Board plan Kickoff member cert and dues	Zoom Insurance	Annual Candidates Forum
October	Kickoff CivFed County budget inputs (TBR) Identify Bank Audit Team		
November	Member Cert Complete Member Dues Complete		County Manager Round Table
December	Elect Awards Committee (check bylaws)	Pair Networks	Meeting with County Manager
January	Complete Bank Audit	USPS PO Box	
February			Meeting (work session) with County Board
March	Elect Nominating Committee (90-120 days prior to election)		School Board and Superintendent
April	Annual Banquet (TBR)	Banquet	Wellbeing, Transportation Resolution
May	Publish Nominating committee progress	Wreath for Police	Student Forum (Will not happen this year) Candidate's Panel (as necessary)



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			County Manager Round Table
June	Committee, Board, and President annual report presentation	Awards – already covered (except one) Photographer Constant Contact Budget Closeout – Transition to new Treasurer	Annual Meeting, Election New Board meets with the County Manager



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Appendix B – Proposal on Delegates and Alternates (not voted on)



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